



The CHARLES M. HOLMES CAMPUS of
THE **CENTER**

“Ask the Experts”

A Panel of Employment Experts

A 2009 Job Fair Series Workshop

Wednesday, Feb. 04, 2009
2:00 – 4:00 PM

What: Q & A with a panel of hiring experts regarding *tips, tactics, tools, and techniques* they use in the hiring process.

When: Wednesday, Feb 04, 2009 from 2:00 – 4:00 PM

Where: San Francisco LGBT Community Center Rainbow Room 2nd floor

Why: In preparation for the LGBT Job Fair 9.1 on Feb. 11th

Our Guest Panel of Career Experts:

Panel: TBD

M.C. David Bach, LGBT Workforce Specialist

2:00 – 2:10	MC will introduce our guest panelists
2:10 – 2:20	Panelists will give brief remarks on themselves/role/company
2:20 – 2:40	Panelists will answer pre-selected, job search topic questions
2:40 – 3:00	Panelists will offer <i>tips, tactics, tools, and techniques</i> they use in the hiring process.
3:00 – 3:20	Q & A from the audience
	How to Attend a Job Fair
3:30 – 4:00	Best Practices for job seekers

Panelists will discuss how professional decision makers go about the business of recruiting including selecting, interviewing, and hiring the best candidates. Job seekers will learn what experts consider to be the best sources for great candidates, the weight given to candidate resumes, and the ideal questions typical asked of job seekers during interviews.

Panelists will cover:

- Do's and Don'ts for job seekers
- How to get an interview
- Perceptions regarding diversity and the LGBT workforce
- Where they experts look to find key talent for their job requisitions

Job seekers interested in attending can pre-register by going to <http://jobfair.sfcenter.org>
This workshop is *free* and open to all of the general public. No food please.

The San Francisco LGBT Community Center is located at
1800 Market Street @ Octavia
San Francisco CA 94102
www.sfcenter.org