



POLICY ON ALCOHOL USE

All alcohol use shall be approved in advance by the Center. The following are the requirements for approval of alcohol use by not for profit groups, for profit organizations and individuals:

1. All not for profit and for profit organizations are required to obtain a one-day alcohol use permit from Alcohol Beverage Control (415.356.6500).
2. No bottled alcohol may be served.
3. All alcohol must be served along with food and water.
4. All not for profit and for profit organizations are required to obtain an insurance certificate for their event that is serving alcohol, naming the Community Center Project as the loss payee.
5. All private events where alcohol is peripheral to the event do not require use permits nor insurance certificates as these events are covered by the Center's insurance.
6. If the event is catered, the Caterer must be licensed to serve alcohol and must provide proof of licensing to the Center prior to the event. In addition, the Caterer must provide an insurance certificate naming the Center as the loss payee.
7. The Center reserves the right to deny use of alcohol at an event, either private or public.

(updated 2/2009)